



Buzzards Bay
National Estuary Program

Stormwater treatment at Buttermilk Way at Cohasset Narrows in Bourne, MA Bidders Conference

Bidders Conference 10:00 AM on Tuesday, May 15, 2012 in the Massachusetts Maritime Academy parking lot at 11 Buttermilk Way in Bourne, MA (formerly the Beachmoor Inn). A sign-in sheet is to be circulated.

Bidders Conference Statements

In partnership with the Town of Bourne and Massachusetts Maritime Academy, and through the Executive Office of Energy and Environmental Affairs' Massachusetts Office of Coastal Zone Management, the Buzzards Bay National Estuary Program has made available \$20,000 in federal funds to hire an engineering or environmental service firm to develop stormwater treatment designs to reduce stormwater volumes and pollutants associated with a discharge to Cohasset Narrows near the mouth of Buttermilk Bay. The goal of this project is to reduce stormwater-related bacteria discharges to open a closed shellfish bed. The Buzzards Bay NEP staff will work with the selected vendor, the Town of Bourne and the Massachusetts Maritime Academy to decide upon the most practical stormwater management solutions, given the constraints of the site. The BBNEP will oversee and administer the engineering contract on behalf of the town.

The contractor shall be responsible for preparing an existing-condition plan as specified in Task 2 to adequately document the stormwater runoff contributing to the Buttermilk Way drainage system and provide information with regards to potential stormwater treatment sites and solutions. The existing conditions plan must include:

- a. Plan and profile of all the roads contributing to the discharge.
- b. Location of all utilities and associated services to individual homes.
- c. Locations of individual driveways and property bounds.
- d. Determination of both pervious and impervious surfaces contributing area to the discharge.
- e. If needed, additional documentation (soil logs and water table) of soil conditions.

The Bourne Public Works Department will provide the equipment and operator to dig all test pits. Onsite investigations must be coordinated through the Bourne Public Works with private property-owners concurrence. Please also note the meetings in Task 3. All data collection, assessment information, site(s) evaluation, etc., will be subject to Buzzards Bay NEP review and approval. The site plans and calculations must be provided in sufficient detail for the town to meet all the necessary permit submission requirements and allow for implementation (construction drawings and specifications) of the project

Please note the submission requirements stated in the RFR. We wish to call attention to the state requirement that we must first evaluate bid responses from Small Business Purchasing Program (SBPP)-participating business and award the contract to the highest ranking SBPP-participating business that submits a bid that meets or exceeds the solicitation criteria. Please see the link on our webpage if you are not familiar with this program¹. Also review the 2011 ENV Supplemental Terms and Conditions document posted with our RFR on the Comm-Pass Website. You are prohibited from contacting anyone in the Buzzards Bay NEP office in person or by phone with specific questions about this RFR.

The Regional Planner, Sarah Williams will accept questions about this RFR in writing by mail, fax, or email (sarah.williams@state.ma.us) through 4 PM, Friday, May 18, 2012. Additionally, questions are acceptable at the bidders conference. The Buzzards Bay NEP will post responses to questions (including those received at the site visit, if any), on our website by Wednesday, May 23, 2012, as well as on www.Comm-Pass.com. These answers are for clarification purposes only and do not constitute an amendment to the RFR unless expressly stated as such.

The verbal responses given at this bidders conference are non-binding.

¹ <http://www.buzzardsbay.org/bourne-engineering-procurement-cohasset-narrows.htm>

